



UNIVERSITY OF BERGEN
Faculty of Law

First and last name
Private address (with street address, postcode, and country)
Private email address
Mobile number with country code (active mobile in use)
Bank details
Account number:
IBAN:
BIC (SWIFT):
For US/Canada: Fed wire (FW), ABA or routing number:
Name and address of bank:
Start date for travel / Date of first travel expense
Name of project/ project number or other relevant information
<p>We will need a copy of your passport to reimburse your travel costs. Please send this form to ingrid.straume@uib.no, with your passport copy as a PDF attached to the e-mail. You will then be given access to an online portal (BetalMeg) where you may upload your travel receipts.</p>